

2019 Lease Agreement Owner Occupied Exemption Renewal



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Section 1: Instructions

A. Eligibility. To be eligible for the general homestead exemption via a leasehold interest:

- The property must be a single-family home occupied as the primary residence by an eligible taxpayer as of January 1, 2019.
- The eligible taxpayer must be liable for paying the 2019 real estate taxes on the property as evidenced by a written lease that was executed and effective on or before January 1, 2019.
- The property owner must direct the property tax bill be mailed directly to the lessee.
- The eligible taxpayer's lease must require that the lessee pay the real estate taxes.

B. Application. Due to the periodic nature of leaseholds, an application for this exemption must be submitted each year.

C. Exemption Amount. Under 35 ILCS 200/15-175, qualified taxpayers are permitted an exemption that will deduct up to \$6,000 from the equalized assessed value before taxes are calculated.

Section 2: Property Identification (please print)

Parcel Number: _____ Date of Original Occupancy: _____

Owner Name(s): _____ Lessee/Taxpayer Name(s): _____

Mailing Address: _____ Property Address: _____

Mailing City, State, ZIP: _____ Property City, State, Zip: _____

Section 3: Oath. I attest that (applicants **must** check all applicable boxes)

- The above address was leased and occupied by the lessee as a primary residence as of January 1, 2019.
- The owner of record has directed the property tax bill to be mailed directly to the lessee.
- As of January 1, 2019, the lessee is liable for the payment of the 2019 real estate taxes.
- The preceding information is true and correct.

Sworn under oath, I state that:

- I am the owner of record
- I have read this application
- I have personal knowledge of the contents thereof
- I am subject to penalties for perjury for falsification herein.
- I attest the lease agreement to be true and signed.

Signature of Owner of Record **Phone Number** **Date**

Sworn under oath, I state that:

- I am the taxpayer/lessee
- I have read this application
- I have personal knowledge of the contents thereof
- I do not receive any homestead exemptions on any other property
- I am subject to penalties for perjury for falsification herein.
- I attest the lease agreement to be true and signed.

Signature of Lessee/Taxpayer **Phone Number** **Date**