

SUMMARY
Effingham County Board Meeting
September 18, 2017

ROLL CALL, PLEDGE, PRAYER

The County Board of Effingham County, Illinois met pursuant to a regular meeting on September 18, 2017 at 4:00 P.M. in the County Board Room, County Building, City of Effingham, State of Illinois. Meeting was called to order by Chairman Niemann.

Roll call was taken with the following Board Members present: Lloyd Foster, Jim Niemann, Karen Luchtefeld, David Campbell, John Perry, Jeff Simpson, Doug McCain, Rob Arnold, and Joe Thoele. Chairman Niemann led the Board in the Pledge of Allegiance and R. Arnold gave the Prayer.

AGENDA CONSIDERATIONS - None

RECOGNIZE PERSONS WHO WISH TO SPEAK ON AGENDA/NON-AGENDA ITEMS

Aaron Fritcher questioned the ambulance provider as listed in the ordinance and the response time of Abbott Ambulance.

Kirk Allen of Edgar County Watchdogs asked Member K. Luchtefeld if proper notice had been given for a recent meeting of the Insurance Committee. Mr. Allen explained that a public meeting is to be advertised. Mr. Allen then asked Member J. Simpson if he was notified of the meeting in which Member Simpson stated, "Yes."

APPROVE MINUTES

Motion made by L. Foster seconded by J. Perry to approve the County Board meeting minutes of August 21, 2017. Motion carried.

OFFICERS MONTHLY REPORTS

Motion made by J. Thoele seconded by R. Arnold to approve the Officers reports for August 2017. Motion carried.

APPROVE BILLS: COUNTY BOARD PER DIEM & EXPENSES

Motion made by J. Simpson seconded by D. Campbell to approve payment of all the County bills plus County Board per diem and expenses. Roll call vote was taken with voting as follows: 8 Aye, 0 Nay. Motion carried.

COUNTY BOARD PER DIEM AND EXPENSES – Paid,..... 2017

	Per Diem	Mileage	Per Diem
Mileage			
Lloyd Foster		Jeff Simpson	
Jim Niemann		Doug McCain	
Karen Luchtefeld		Robert Arnold	
David Campbell		Joe Thoele	
John Perry			Total:

RESOLUTION – Honoring Mike Pruemer on his retirement from the Highway Department after 38 years

Motion made by J. Thoele seconded by J. Simpson to approve the Resolution read by Chair J. Niemann, honoring Mike Pruemer on his retirement from the Highway Department after 38 years of service. Motion carried.

PROCLAMATION – September, 2017 as Childhood Cancer Awareness Month

Elizabeth Weidner, 2017 Effingham County Fair Jr. Miss read a speech about childhood cancer. Board Members were each given a plate of seven (7) cookies representing the seven (7) deaths per day caused by childhood cancer. Chair J. Niemann then read a Proclamation recognizing September as National Childhood Cancer Awareness Month.

PROCLAMATION - National 4-H Week in Effingham County October 2-8, 2017

Chair J. Niemann read a Proclamation to note National 4-H Week in Effingham County as October 1-7, 2017.

RECOMMENDATION from Insurance Committee to accept Weis Insurance BC/BS Plan (Traditional) BC/BS Plan MPETIV07 (H-S-A-) with Contribution to H-S-A.

Board Member K. Luchtefeld motioned to table this item to the October 16, 2017 meeting of this board. Member J. Simpson seconded. Motion carried. A meeting of the Employee Insurance Advisory Committee will be held Tuesday, September 19, 2017.

2018 HOLIDAY SCHEDULE

Motion made by L. Foster seconded by D. McCain to approve the 2018 Holiday Schedule. Motion carried.

AMEND ORDINANCE #14-93 – Effingham County Naming Abbott Ambulance for the Exclusive Provision of Emergency Ambulance

Motion made by K. Luchtefeld seconded by J. Thoele to amend Ordinance #14-93- Effingham County Naming Abbott Ambulance for the Exclusive Provision of Emergency Ambulance. Voice vote taken with voting as follows: 7 Aye, 1 Nay. Motion carried. Disapproving vote cast by J. Perry.

GLEN BOWER REQUEST – Plant a Johnny Appleseed Tree on “Old Courthouse” Lawn for 2018 Bi-Centennial year of Illinois Statehood

Motion made by J. Thoele seconded by K. Luchtefeld to approve the request by Glen Bower to plant a Johnny Appleseed tree on Old Courthouse lawn for 2018 Bi-Centennial year of Illinois statehood. The placement of the Johnny Appleseed tree will be on the Southeast corner near the Law Enforcement memorial. Board Member J. Thoele will oversee the planting. Voice vote taken. Motion carried.

ANNUAL JAIL INSPECTION

The annual Jail Inspection Report was presented by Sheriff David Mahon. The Illinois Department of Corrections reported no deficiencies and recent improvements were noted.

PURCHASE NEW APP SERVER NOT TO EXCEED \$13,848 PENDING ADDITIONAL QUOTE FROM CONTINGENCIES

Motion made by R. Arnold seconded by to approve the purchase of a new APP Server, not to exceed \$13, 848 pending additional quote from Contingencies. Voice vote taken. Motion carried.

RESOLUTION of APPOINTMENTS

- **Expand Ambulance Oversight Committee by 1 Member**
- **Economic Development Advisory Board – Larry Taylor, Jane Reinheimer, Ed Hoopingarner (10/1/2017-9/30/2019)**

Motion made by K. Luchtefeld seconded by D. McCain to approve expanding the Ambulance Oversight Committee by one member. Voice vote taken. Motion carried.

Motion made by D. Campbell seconded by L. Foster to approve the Resolution of Appointment naming Larry Taylor, Jane Reinheimer and Ed Hoopingarner to the Economic Development Advisory Board. Voice vote taken. Motion carried.

COUNTY HIGHWAY

- **Approve Final Plat of Voyles Subdivision**
- **Project Authorization for Phase I Engineering – Moccasin Road**
- **Authorization to Purchase Additional Roadway Easement Along Co. Highway 13**

Motion made by J. Simpson seconded by J. Thoele to approve the final plat of Voyles Subdivision.

Voice vote taken. Motion carried.

Motion made by J. Thoele seconded by D. McCain to approve the Project Authorization for Phase I Engineering for Moccasin Road.

Voice vote taken. Motion carried.

Motion made by J. Perry seconded by J. Thoele to approve the Authorization to purchase additional roadway easement along County Highway 13.

Voice vote taken. Motion carried.

ELECTED OFFICIAL REPORTS

EMA Coordinator Pam Jacobs introduced IEMA Director/Deputy State Homeland Security Advisor James K. Joseph. Director Joseph commended Effingham County EMA, particularly Coordinator Jacobs and County Board Chair Niemann for staging the State Unified Area Command Post on August 21, 2017 when a total eclipse was experienced in Southern Illinois. Director Joseph also submitted a letter of thanks to Effingham County.

IEMA Director Joseph also announced a grant of \$12,000 for upgrade of the Effingham EMA facilities. This grant is a part of \$500,000 granted to 32 counties across Illinois.

Board Member J. Simpson publicly thanked Coordinator Jacobs for the work she did in providing the EMA Building and helping with the Command Post.

COMMITTEE REPORTS

Member D. Campbell reported there is approximately \$24,000 in the Revolving Loan Fund. Member Campbell also reported on the good experience he had with Abbott Ambulance assisting with a family need.

Member Campbell also reported that there have been 5,133 books given out to date through the Book Box vending machine on the 1st floor of the County Building. Effingham Public Library is applying for another grant for another Book Box.

Member K. Luchtefeld reported on the Career & Technical Academy Board meeting she attended. The Academy has been approved for a \$75,000 grant from the State of Illinois that will come through Lake Land College.

Member J. Perry announced a meeting of the Waste Management Committee to be held on Tuesday, September 19, 2017. This committee toured the waste transfer station at their last meeting.

Member R. Arnold reported the budget process is coming along.

Chair J. Niemann reported on a letter from the Illinois Attorney General's Public Access Counselor regarding a complaint that was filed last spring. The PAC has asked for the recorded closed session minutes of the February 24, 2017 and March 29, 2017 meetings to be posted on the Effingham County website. Chair Niemann asked for a vote to release the complete recordings of these two meetings rather than just portions that related to the complaint. Member L. Foster motioned to post the complete minutes of the closed session of these two meetings on the County website. Member K. Luchtefeld seconded. Motion carried. Chair J. Niemann will also notify the press of this.

Road & Bridge – August 15, 2017

Committee Members Present: Joe Thoele, Doug McCain and Jeff Simpson. Others present: Karen Luchtefeld, Jim Niemann, Becky Hoopinger, and Greg Koester.

J. Thoele moved and J. Simpson seconded to approve the July 11, 2017 minutes, unanimous. Reviewed and signed claims.

Old Business

1. Township Culvert Inventories – the summer internship ends today. Summit Township is the only township not completed. Mark will be available to help finish the county. Water authority roads will be included.
2. Status of New Equipment – The letter of credit expires for St. Francis Subdivision next Wednesday. The county will let the developer extend the letter of credit, but reduce the amount to cover remaining work needed to have the township accept the road.
3. Status of New Equipment – took possession of new trailer. Expect new tandem truck this month.
4. July 27th Training for new Highway Commissioners in District 7 – over 35 highway commissioners, attended a one-day training session. IDOT, along with several county engineers, conducted the training.
5. IEMA Region 9 Earthquake Training Exercise was conducted on July 19 in Flora. Southern Illinois is more vulnerable. Likely find ourselves in more of a support role, inspecting bridges assessing routes, and erecting traffic control. Effingham County is a member of the Illinois Public Works Mutual Aid Network.

New Business

1. TREC Reimbursement – After meeting with IDOT, anticipate to reimburse TREC \$47,561.42. After reimbursement is paid, \$15,404.64 should remain in the fund to pay the final local share of construction.
2. Proposed 2018 Highway Budget – Joe Thoele went over the budget and the draft budget was submitted last week. Highlights include:
 - No levy rate increases for the 9th consecutive year
 - The extension of West Evergreen will require some big expenditures from Federal Aid Matching
 - MFT and Township Bridge Program funds are not budgeted
 - Two percent wage increase and summer intern
3. Improving Aggregate Quality – Observing much better results with better aggregate. If the aggregate is dirty or has too many fines, the oil has a more difficult time sticking the larger rock. Koester recommends tightening up the specs for next letting.
4. Preliminary Engineering Agreement with Civil Design Inc. (CDI) to replace structure 025-3059 in West Township on 400th St. – J. Thoele moved and D. McCain seconded to recommend board approval, unanimous.
5. Phase I Engineering Agreement with Milanoh and Grunloh Engineers for widening/resurfacing Moccasin Road – J. Simpson moved and J. Thoele seconded to recommend if under \$20,000. Don't have an agreement yet so might be ready for the September board meeting.
6. Status of Maintenance – Done oiling on the county system. Wrapping up Douglas Township this week.

J. Thoele moved and J. Simpson seconded to adjourn, unanimous.

<u>S/ Greg Koester</u>	<u>9/12/17</u>	<u>S/ Joseph E. Thoele</u>	<u>9/12/17</u>
COUNTY ENGINEER	DATE	CHAIRMAN of ROAD & BRIDGE COMMITTEE	DATE

Airport - September 6, 2017

Commission Members Present: Jim Niemann, Stan Bahrns, Jeff Simpson, Tony Siemer (Roll Call Taken)

Absent: Phil Toops. Others Present: Jerry Tate, City Engineer Jeremy Heurman. Absent: County Engineer Greg Koester

Minutes - J Niemann motion/S Bahrns second to approve the August 2, 2017 minutes as written. Unanimous, Motion Carried.

Correspondence - Siemer reported everything was on track to move forward with the Master Plan.

Review and Approve Bills - J Niemann motion/J Simpson second to approve bills totaling \$22,691.03. Unanimous, Motion carried.

Old Business

- Crack Sealing – Jerry Tate reported Huff Sealing completed the crack sealing on the runways and taxiway, part of the ramp and around the T Hangar. They used over 7,500 lbs of crack fill charging \$18,430.00. He said he was pleased with the job they did.
- LED Heads on Runway 29REILS – The LED heads for Runway 29 REILS have been shipped. Ray Conley, of Albion Radio, said they should be installed next week.

New Business – none

General Information - Continued discussion on the need for additional hangar space and the airport's options. Michael Wright, from High Flight, may be attending the October Meeting requesting options on building a hangar.

Adjourn/Next Meeting - J Niemann motioned/S Bahrns seconded to adjourn the meeting. Unanimous. Motion carried.

The next Effingham County Airport Commission meeting will be on Wednesday, October 4, 2017 at 9:00 A.M. at the Effingham County Building 3rd Floor.

Minutes submitted by Joyce Worman, Administrative Aide to Airport Commission

Legislative - September 11, 2017

Committee Members Present: Jeff Simpson, Chair, Lloyd Foster, Jim Niemann, Karen Luchtefeld, Joe Thoele, David Campbell, John Perry

Absent: Rob Arnold. Officials: Sheriff David Mahon, Chief Paul Kuhns

Minutes - The minutes were approved as written for the August 14, 2017 meeting. J Niemann/D Campbell. Unanimous. Motion carried.

Unfinished Business - Nothing reported.

New Business

- Name Abbott Ambulance as Primary Ambulance – L Foster motion/K Luchtefeld second to send to the Full Board on Monday, September 18, 2017 to amend the existing ground ambulance ordinance #14-93 naming Abbott Ambulance as the primary ambulance for exclusive provision of emergency ambulance service in Effingham County. Unanimous. Motion carried.
- Approve 2018 Holiday Schedule – J Niemann motion/D McCain second to forward the 2018 Holiday Schedule to the Full Board on Monday, September 12, 2017. Unanimous. Motion carried.

Appointments - Economic Development Advisory – Larry Taylor, Jane Reinheimer, Ed Hoopingarner (10/1/2017-9/30/2019). L Foster motion/D McCain second to forward Larry Taylor, Jane Reinheimer and Ed Hoopingarner for appointments to the Economic Development Advisory Board to the Full Board on Monday, September 12, 2017. Unanimous. Motion carried.

General Information/General Comments - Joe Thoele reminded Committee that Building & Grounds Meeting is moved to Tuesday September 12, 2017 at 8 A.M.

Executive Session – Go into closed session to discuss FOP Negotiations. J Niemann motion/K Luchtefeld second; Roll call vote: Jeff Simpson, Lloyd Foster, Karen Luchtefeld, Joe Thoele, David Campbell, John Perry, Doug McCain, Jim Niemann. Unanimous. Motion carried.

No action taken.

Adjourn-L Foster/D Campbell. Unanimous. Motion Carried.

Respectfully submitted, Joyce Worman, County Board Office Administrator

911 - September 12, 2017

Board Members Present: Nick Althoff, Chief of Police Jeff Fuesting, Johnathon Paholke, Wayne Rubach, Sheriff David Mahon, Julie Stephens

Absent: Mike DePoister , Larry Thies, Dave Campbell. Others Present: Jodi Moomaw, Jason Repking, Herb Meeker, Jane Lustig, Chief Deputy Paul Kuhns

Minutes - On a motion by W Rubach seconded by J Fuesting minutes of the August 8, 2017 meeting were approved as written. Motion carried.

Financial & Expenditure Report - J Fuesting gave the financial report showing an August 31, 2017 balance of \$511,257.37 along with an Expenditure Statement totaling \$11,774.28. D Mahon motioned and W Rubach seconded to accept the financial & expenditure reports. Roll call vote: (Approving Votes: Althoff, Rubach, Mahon, Stephens, Fuesting, Paholke: Disapproving Votes: 0; Absent: Campbell, Thies, DePoister). Motion carried.

Committee Reports - Equipment Committee – J Fuesting reported the committee met with the 3 vendors for the demo’s on the NextGen phone system. Another meeting is scheduled for September 25, 2017 at 9 A.M. to work on the RFP timelines.

Addressing Reports- Tina Daniels

- Tina Daniels addressed 7 new addresses for August. Daniels is working with Indigital to clean-up the 911 data base before the transition.
- Daniels is talking with Jill Zerrusen, from Effingham County GIS, who is thinking of upgrading to pictometry aerials, with which Spillman would be compatible. She would not be doing this upgrade until Spring 2018.

System Administrator’s Report – Jodi Moomaw

PSAP OPERATIONS AUGUST STATS (SEE ATTACHED DETAILED REPORT)

TOTAL CITY/COUNTY 911 WIRELESS CALLS	755	TOTAL CITY/COUNTY LANDLINE CALLS	1368
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- J Moomaw said she has had bi-weekly calls with Indigital during the transition. The transition should be completed the end of October. Indigital is correcting VOIP issues.
- Moomaw said she has 6 telecommunicators that are doing APCO online training.
- County fair winner of the 911 educational basket was Gracie Vogel, from Stewardson.
- The state funding will start collecting the \$1.50 surcharge January 1, 2018. Moomaw said they were advised that the first 4 months of 2018 distribution will be based on the .87 cents, since they are behind in distributions.
- There is continued discussion of sweeping the estimated carrier fund but nothing is definite.
- In 2018, grants will be available based on NG911.

IT Report- Jason Repking

- Purchase of Computer Hardware
 - D Mahon motioned and J Paholke seconded to purchase 12 new monitors and 3 stands for the county 911 PSAP for \$2,411.34. Roll call vote: (Approving Votes: Althoff, Rubach, Mahon, Stephens, Fuesting, Paholke: Disapproving Votes: 0; Absent: Campbell, Thies, DePoister). Motion carried.
 - D Mahon motioned and W Rubach seconded to purchase a color multifunction printer for the City PSAP for \$794.47. Roll call vote: (Approving Votes: Althoff, Rubach, Mahon, Stephens, Fuesting, Paholke: Disapproving Votes: 0; Absent: Campbell, Thies, DePoister). Motion carried.

Old Business - J Paholke reported he is still working on the MOU with Abbot Ambulance. He has had no luck with CAD to CAD interface. J Moomaw may have a contact for Paholke to call.

New Business - Mike DePoister will be replacing Cody Hartke's term as a Community-at-Large member.

General Information/Public Comments - Chief of Police Jeff Fuesting reported various officials met with Spillman when they were in Effingham. A follow-up meeting is being planned. There are a number of services Spillman offers that we are not utilizing.

Adjournment/Next Meeting - On a motion by W Rubach and seconded by D Mahon the meeting was adjourned. Motion carried. The next regular Effingham County Emergency Telephone System meeting will be on the Third Floor at the Effingham County Building on Tuesday, October 10, 2017 at 12:00 P.M. (NOON) preceded by the Quarterly Emergency Service Agencies Meeting at 11:45A.M. Minutes Submitted by Joyce Worman, Administrative Aide for 911

Building & Grounds - September 12, 2017

Committee Members Present: Joe Thoele, Chairman; Doug McCain, Lloyd Foster.

Others Present: Jim Niemann, Karen Luchtefeld, Chief Paul Kuhns, Jeff Simpson, Sheriff David Mahon

MINUTES- Minutes from June 14, 2017 meeting were approved. L Foster/D McCain. Motion carried.

UNFINISHED BUSINESS - None reported.

NEW BUSINESS

- Glen Bower – Request to Plant Johnny Appleseed Tree on Old Courthouse Grounds- There was discussion on where to plant the tree; the committee thought by the Kiosk would be a good place. D McCain motion/L Foster second to send to the Full Board on Monday, September 18, 2017 to move forward on the plans to plant the Johnny Appleseed Tree on the Courthouse Lawn. Motion carried.
- Jail Inspection Report – Sheriff Mahon reported there were no issues with non-compliances with Illinois County Jail Standards noted on the IDOC jail inspection. A copy is available for public review. D McCain motion/L Foster second to send the Jail Inspection report to the Full Board on Monday, September 18, 2017. Motion carried.
- Door Lock for Government Center – Chief Kuhns reported he has proposed in the FY18 Building & Grounds budget to upgrade the software on the security system in the Government Center. He said the cost will be a little over \$9,000. This will update the cameras and key cards.

GENERAL INFORMATION/PUBLIC COMMENTS - None reported.

ADJOURNMENT - L Foster motioned and D McCain seconded that the meeting be adjourned.

Respectfully submitted,

Joyce Worman, County Board Office Administrator

Tax & Finance – September 14, 2017

TAX & FINANCE COMMITTEE OF THE WHOLE: Rob Arnold, Chairman, Jeff Simpson, Vice Chair, Lloyd Foster, Jim Niemann, Karen Luchtefeld, Dave Campbell, John Perry, Doug McCain, Joe Thoele. Committee Members Present: R Arnold, J Simpson, L Foster, J Niemann, K Luchtefeld, D Campbell, J Perry, D McCain and J Thoele. This meeting called to order by Chair R Arnold

- 1) Member K. Luchtefeld motioned to approve the minutes of the August 17, 2017 meeting of this committee. Member D. Campbell seconded. Motion carried.
- 2) Unfinished Business – None
- 3) New Business – Real Estate Tax Software Server – Supervisor of Assessments Pam Braun explained the need for this server to be purchased as soon as possible. The current server is eight years old and does not have the capacity to keep up with the use it is getting. There are 30 PC's and over 15 staff that access programs from this server. IT Director Jason Repking received two quotes for a new server. They are from DevNet, the software provider, \$17,447.00 and from Dell \$13,847.89. This committee asked for another quote. Mr. Repking will do that. Member D. Campbell motioned to send to the Full Board a recommendation to fund this server from contingencies, pending another quote, not to exceed the Dell quote of \$13,847.89. Member K. Luchtefeld seconded. Motion carried.
- 4) General Information/Public Comment – None
- 5) Budget Concerns
 - Members discussed issues regarding the 2017-2018 Budget. Items discussed were the Probation Officer position, income, expense and the upcoming levy, additional staffing, and possible cuts. An October 16, 2017 target date was set to have the budget ready for public inspection. A time of 6:30 p.m. on Thursday, September 21, 2017 was set for further discussion.
 - Member K. Luchtefeld set an Insurance Advisory Meeting for Tuesday, September 19, 2017 at 1:00 p.m. to review the insurance quotes that have been received.
- 6) Member J. Perry motioned to recess this meeting to Thursday, September 21, 2017 at 6:30 p.m. Member J. Simpson seconded. Motion carried.

Respectfully submitted,

Kerry J. Hirtzel, Effingham County Clerk

CLOSED SESSION - None

ADJOURN to October 16, 2017 AT 4:00 P.M.

Motion made by L. Foster seconded by R. Arnold to adjourn to Monday, October 16, 2017 at 4:00 P.M. Motion carried.