

**SUMMARY**  
**Effingham County Board Meeting**  
**June 21, 2021**

**ROLL CALL, PLEDGE, PRAYER**

4 The County Board of Effingham County, Illinois met pursuant to a regular meeting on June 21, 2021 at 4:00 P.M. in the County Board Room, County Building, City of Effingham, State of Illinois. Meeting was called to order by Chairman Niemann.

Roll call was taken with the following Board Members present: Norbert Soltwedel, Jim Niemann, Heather Mumma, David Campbell, John Perry, Elizabeth Huston, Doug McCain, Rob Arnold, and Joe Thoele. Chairman Niemann led the Board in the Pledge of Allegiance and J. Thoele gave the Prayer.

**AGENDA CONSIDERATIONS** – Chair J. Niemann removed from the Consent Agenda the Ordinance Authorizing Purchase of Real Property, Norbert and Linda Soltwedel. Norbert Soltwedel is a Board Member and wants to abstain from the vote on this purchase of the County from he and his wife.

**RECOGNIZE PERSONS WHO WISH TO SPEAK ON AGENDA/NON-AGENDA ITEMS** – Courtney Yockey, President of/CEO of The Alliance, and Lucinda Hart attended this meeting to invite the participation by County Board Members in the upcoming mapping project. This is a countywide effort and will be held on Wednesday evenings in September and October.

**RESOLUTION – Honoring David Mahon on his Retirement after 6 ½ Years of Service as The Sheriff**

Resolution honoring David Mahon on his Retirement after 6 ½ Years of Service as The Sheriff was read and presented by Chairman J. Niemann.

**ORDINANCE – Authorizing Purchase of Peal Property from Norbert and Linda Soltwedel**

Member N. Soltwedel asked permission to abstain from this vote as it is a purchase of property by the County from he and his wife.

Motion made by D. McCain motioned to approve the purchase of property from Norbert and Linda Soltwedel. Member J. Thoele seconded. Motion carried.

**CONSENT AGENDA ITEMS:**

- **Approve Meeting Minutes – Regular Meeting Regular and Special Meetings**
- **Accept Officers’ Monthly and Six Month Reports**
- **Approve Bills – County Board Per Diem & Expenses**
- **Appointments**
  - **Airport Commission – Stanley Bahrns (7/1/21-6/30/24)**
  - **Board of Health**
    - **Twila Orr (7/21/21-6/30/24)**
    - **Dr. Robert G. Einhorn (7/1/21-6/30/24)**
    - **Marjorie Lancaster (7/1/21-6/30/22)**
    - **Vickie Bushur (7/1/21-6/30/22)**
  - **Housing Authority**
    - **Larry Taylor (7/1/21-6/30/24)**
    - **Karen Mahaffey (7/1/21-6/30/24)**
    - **Billy Genaust (7/1/21-6/30/24)**
  - **377 Board**
    - **Gerald Jansen (7/1/21-6/30/24)**
    - **Faith Griffin (7/1/21-6/30/24)**
  - **911 Board**
    - **Dave Mahon (7/1/21-6/30/24)**
    - **Effingham County Sheriff or designee (6/21/21-11/30/22)**
  - **Edgewood Bi-County Fire Protection District – Michael Bowman (6/11/21-11/30/22)**
- **Authorize the Courthouse Museum to Hire a Commercial Painter to Pain Exterior Woodwork on the Courthouse Museum and to Illuminate the Clock Tower on the Courthouse Museum**
- **Authorize the Effingham Co. Chamber of Commerce to use the Parking Lot North of the Co. Building, Courthouse Museum Parking Lot, Electric and Water for Ham-Jam 2021 on July 23rd and 24<sup>th</sup>**
- **Approve Donation of \$1,500 to Lake Sara Fireworks**
- **Approve Donation of \$1,000.00 to Effingham Noon Rotary for the 4<sup>th</sup> of July Fireworks**
- **Resolution – Personal Property Tax Replacement Distribution**
- **Resolution to Grant a 6 Month Extension for Completion of Annual Audit FY2020**
- **County Highway**
  - **Ordinance Authorizing Purchase of Real Property, Delbert and Beverly Soltwedel**

Motion made by J. Thoele seconded by D. McCain to approve the Consent Agenda items. Motion carried.

**COUNTY BOARD PER DIEM AND EXPENSES – Paid**

	Per Diem	Mileage		Per Diem	Mileage
Norbert Soltwedel	\$ 0.00	0.00	Elizabeth Huston	350.00	36.40
Jim Niemann	1,700.00	22.40	Doug McCain	840.00	248.64
Heather Mumma	210.00	13.44	Robert Arnold	490.00	0.00
David Campbell	770.00	31.36	Joe Thoele	280.00	35.84
John Perry	350.00	0.00	<b>Total:</b>	<b>\$ 4,990.00</b>	<b>\$388.08</b>

**ELECTED OFFICIAL REPORTS**

Effingham County Clerk announced the retirement of Marsha Popp from his office and invited everyone to stop by to wish Marsha well on Thursday, June 24, 2021. Clerk Hirtzel also announced the 2022 General Primary has been moved to June 28<sup>th</sup> and that with the SB825 being signed by the Governor the County Board now has until December 31, 2021 to re-district the County.

Sheriff Paul Kuhns announced his office has been busy this month with changes and promotions upon the retirement of former Sheriff David Mahon.

**COMMITTEE REPORTS**

Member D. Campbell announced the Revolving Loan Fund has approximately \$20,000 in it.

Member R. Arnold announced there will be a Department Head meeting soon to discuss the upcoming budget year.

**Phil Hartke – Request Donation for Effingham County Fair without Committee Recommendation**

Motion made by D. Campbell seconded by E. Huston to approve donation of \$4,000.00 for Effingham County Fair without Committee Recommendation. Voice vote taken. Motion carried.

**Award Low Bidders for Section #19-02115-00-BR, Bishop Twp. Without Committee Recommendation**

Motion made by D. McCain seconded by J. Thoele to award low bidders for Section #19-02115-00-BR, Bishop Twp. without Committee Recommendation. Voice vote taken. Motion carried.

**Resolution of Appointment without Committee Recommendation – 911 Board – John Maguire (71/21-6/30/24)**

Motion made by N. Soltwedel seconded by D. Campbell to approve the Resolution of Appointment without Committee Recommendation for 911 Board – John Maguire (71/21-6/30/24). Voice vote taken. Motion carried.

**Road & Bridge – May 11, 2021**

Committee Members Present: Joe Thoele, Doug McCain and Norbert Soltwedel. Others present: Jim Niemann, Dave Bushue, Bob Westendorf, Nick Burrus, Becky Hoopingarner and Greg Koester. D. McCain moved and N. Soltwedel seconded to approve April 13, 2021 minutes, unanimous.

Old Business

1. Resolution Awarding Low Bidders from April 2nd Oil Letting – Even with higher oil prices, low bids come in at or near estimated prices. Koester presented resolution to award lowest responsible bidders. Emulscioat, Inc. and Effingham Asphalt were low bidders for road oil and patch mix, respectfully. D. McCain moved and N. Soltwedel seconded to recommend approval at the next board meeting, unanimous.
2. May 13 Bid Opening for Summit Township Concrete Box Culvert – N. Soltwedel moved and J. Thoele seconded to authorize G. Koester to move forward lowest responsible bidder if bid is acceptable, unanimous.
3. Funkhouser Road Update – Howell will likely be paving Funkhouser Road towards the end of the month. Howell is also committed to oiling over new pavement, but will likely work best if county incorporates it into County’s oiling program and Howell pays the county.
4. Boiler Slag Delivery – Several hundred tons have been delivered.

New Business

1. Orientation of New Highway Commissioners – We are providing a brief orientation for the four new highway commissioners.
2. Request for 200 tons of Road Salt for next winter – the additional tonnage should fill storage.
3. Status of Maintenance – D. Bushue reported on recent activities, including but not limited to,
  - a. Updated Flagger Training with the help of April
  - b. Ditcher wrapped up at the end of April
  - c. Mobile Patcher
  - d. Shoulder disk and shouldering
  - e. Plan to start mowing this week.
  - f. Help St. Francis repair bridge later this week.
4. Mis. – The county is encouraged to participate in an Information Exchange Survey by IDOT of how to make the roadways safer overall or at a particular location.

J. Thoele moved and N. Soltwedel seconded to adjourn, unanimous.

<u>S/ Greg Koester</u>	<u>6/15/21</u>	<u>S/ Joseph E. Thoele</u>	<u>6/15/21</u>
COUNTY ENGINEER	DATE	CHAIRMAN of ROAD & BRIDGE COMMITTEE	DATE

**911 - May 18, 2021**

Board Members Present: David Mahon, Julie Stephens, Dave Campbell, Wayne Rubach, Larry Thies, Jason McFarland, David Budde (came after roll call)

Absent: Bob Tutko

Others Present: Tina Daniels, Jason Repking, Billie Bales, Greg Sapp (WXEF), Derek Burwell, Operations Manager from Abbott Ambulance, Charles Mills (EDN), Chief Paul Kuhns Recognition was given to Outgoing Board Members Mike DePoister (2012-2021), Wayne Rubach (2016-2021), Sheriff David Mahon (2014-2021) & Julie Stephens (2016-2021).

Minutes - W Rubach motioned/J McFarland seconded minutes of the April 20, 2021 meeting were approved as written. **Motion carried.**

Financial Report & Expenditure Report - A financial report was given by W Rubach showing an April 30, 2021 balance of \$1,144,945.27 along with an Expenditure Statement for bills to be approved for \$13,485.66. Excess revenue over expenditures for the month of April was \$57,707.31. D Mahon motioned/L Thies seconded to accept the financial & approve expenditure reports. (Roll call vote: Approving votes: D Mahon, J Stephens, D Budde, D Campbell, W Rubach, L Thies, J McFarland; Disapproving votes: 0; Absent: B Tutko) **Motion carried.**

Committee Reports - None reported.

Addressing/GIS Report- Jill Zerrusen

- Submitted monthly report (see attached)
- Reported 6 new addresses and attended the state required online geodatabase training

System Administrator’s Report – Tina Daniels

- Submitted monthly 911 phone data and CAD data for both PSAP’s (see attached).
- Daniels reported receiving notice on April 28 that the Statewide 911 Administrator had reviewed our NG911 recording grant application and we will now be receiving \$109,545.25 instead of \$99,480, an increase of \$10,065.25.
- Daniels said she attended the Statewide Advisory Board meeting on May 3<sup>rd</sup>, May 10<sup>th</sup> and May 17<sup>th</sup>. The Board is working on HB2784, the Community Emergency Services and Supports Act. The 911 concerns are:
  - Will there be scripted questions for the telecommunicators to ask on these types of calls?
  - How will public safety be kept in the loop if mental health responders are notified first?
  - Who will oversee the training necessary for this law?
  - Who will do the record keeping? Etc.
- Daniels attended the Illinois APCO/NENA meeting on May 6<sup>th</sup>

IT Report- Jason Repking

- Preventive Daily Maintenance/Monitoring with Spillman server/software (see attached report)
- 911 Network Support (see attached report)
- Working on new software connectivity for MDC’s (Mobile Digital Computer)

Old Business - None reported.

New Business - Jason McFarland reported he would like to invite an instructor, from the Mobile Training Unit, out of Northern Illinois, to come here for a 911 Dispatcher PTSD (Post-Traumatic Stress Disorder) 8-hour class. J McFarland will pursue getting costs & times and bring it back to a meeting for vote.

General Information/Public Comments

- Chairman Julie Stephens read a thank-you note for recognizing the City T-C’s for National T-C week.
- Larry Thies noted that Air-Evac now carries 0+ whole blood, on their helicopters based in Mattoon, Effingham and Mt. Vernon.
- Wayne Rubach thanked the Board for letting him serve and asked them to explain the use of their acronyms more thoroughly to new incoming Community-at-Large members.
- Derek Burwell, Operations Manager from Abbott Ambulance extended on invitation to the Board - 9 students will be graduating from the Basic EMT Program, through Lake Land College, on Thursday at Abbott Ambulance in Effingham.

On a motion by D Mahon and seconded by W Rubach the meeting was adjourned to June 15, 2021 at Noon in the 3<sup>rd</sup> Floor County Board Room at the Effingham County Building.

**Motion carried.**

Minutes Submitted by Joyce Worman, 9-1-1 Administrative Aide

**Airport - June 9, 2021**

Commission Members Present: (Roll Call Taken) Tony Siemer, Jim Niemann, Joe Thoele, Phil Toops, Stan Bahrns. Absent:

Others Present: County Engineer Greg Koester, Jerry Tate, City Planner Greg Koester, Charlie Mills/EDN

Minutes - J Thoele moved/J Niemann seconded to approve the May 5, 2021 minutes as written. Unanimous, **Motion Carried.**

Correspondence

Review and Approve Bills

- J Niemann moved/J Thoele seconded to approve bills totaling \$5,704.65. Unanimous, **Motion carried.**

Old Business

- Financing Potential T-Hangar – G Koester (County) reported not much movement since the meeting with Rob Arnold, Tax & Finance Committee Chairman. G Koester (County) will continue discussions with Rob Arnold to include the T-Hangars as part of the FY22 budget. Given the large capital outlay needed, T Siemer suggested staging construction.
- Delivering FBO Services/Revising Manager’s Contract – G Koester (County) and J Tate met previously and discussed options. G Koester (County) met with J Niemann and T Siemer to discuss which direction to pursue. G Koester (County) stated the Airport has done well under Tate’s management. G Koester (County) will review numbers for consideration for the Airport manager position for the FY22 budget. J Tate stated he isn’t opposed to the Airport Manager position but he has mixed feelings. He started a new corporation this year and the commission is now looking at going in a different direction. T Siemer stated there is a different option, the County could enter into a Management Agreement with the corporation.
- ACIP Grant Application – G Koester (County) stated the ACIP Application is due Monday, June 14<sup>th</sup>. He has been working on the application with Hanson Engineers. The County Board passed a Resolution at the May Board Meeting committing to fund 10% for runway extension. Hanson Engineers thinks the opportunity is there to submit a secondary request for the taxiway extension estimated at \$1.5 million. G Koester (City) delivered a Letter of Support from the City of Effingham to be included with the Grant Application.

New Business

- Pilot’s Lounge Recliners Replacements – J Tate stated the current recliners are 10 years old. They were purchased from Menards and the upholstery is disintegrating. J Tate requested approval to replace the recliners with high quality recliners. T Siemer suggested recovering the correct recliners and J Tate checked in to it and it wouldn’t be cost effective. J Niemann motioned to authorize J Tate to purchase 2 recliners locally not to exceed \$1500.00, P Toops second. Unanimous, Motion carried.
- End of County Fuel Flow Subsidy as COVID Relief to Tate’s AV8, Inc. – J Tate thanked the commission for the COVID relief subsidy which ended May 1<sup>st</sup>.

General Information

- J Niemann stated S Bahrns appointment ends on June 30<sup>th</sup> and asked if S B Bahrns was interested in another term. S Bahrns indicated he is interested in another term. J Niemann stated it would be added to June’s Legislative Agenda.
- G Koester (City) stated the City has not heard anything from High Flight. G Koester (County) stated that he has been corresponding by email with a builder (Sturdi-built) from Charleston regarding the hangar. G Koester (County) is going to schedule a meeting with the builder, the City, Michael Wright and Jerry Tate to discuss the construction of the T-Hangar.
- G Koester (City) reported the proposed solar farm has hit a snag. Application for the Special Use permit will probably be after September.

Adjourn/Next Meeting

J Niemann motioned/S Bahrns seconded to adjourn the meeting, unanimous. *Motion carried.*

The next Effingham County Airport Commission meeting will be on Wednesday, July 7, 2021 at 9:00 A.M. at the Effingham County Building 3<sup>rd</sup> Floor Meeting Room.

Minutes submitted by Deb Ruholl, Administrative Aide to Airport Commission

**Legislative –June 14, 2021**

Committee Members: Dave Campbell, Chair, Jim Niemann, V. Chr., Norbert Soltwedel, Heather Mumma, John Perry, Elizabeth Huston, Doug McCain, Rob Arnold and Joe Thoele.

Committee Members Present: D. Campbell, Chair, N. Soltwedel, H. Mumma, J. Perry, E. Huston, D. McCain, R. Arnold and Joe Thoele. Jim Niemann was absent.

This meeting called to order by Chair D. Campbell.

- 1.) Member J. Perry motioned to approve the minutes of the May 10, 2021 meeting of this committee. Member N. Soltwedel seconded. Motion carried.
- 2.) Unfinished Business – None
- 3.) New Business - None
- 4.) Appointments

Member J. Perry motioned to vote all of the appointments together. Member E. Huston seconded. Motion carried. Member D. McCain motioned to send to the Full Board for recommendation the following appointments:

- Airport Commission – Stanley Bahrns
- Board of Health – Twila Orr, Dr. Robert G. Einhorn, Marjorie Lancaster, Vickie Bushur
- Housing Authority – Larry Taylor, Karen Mahaffey and Billy Genaust
- 377 Board – Gerald Jansen, Faith Griffin
- 911 Board – Dave Mahon, Effingham County Sheriff or designee
- Edgewood Bi-County Fire Prot. Dist. – Michael Bowman

Member J. Perry seconded. Motion carried.

- 5.) General Information/Public Comment – Newly appointed Sheriff Paul Kuhns introduced Chief Deputy Larry Finfrock. Sheriff Kuhns also announced that Travis Buhnerkempe and Darin Deters have been appointed lieutenants. Appointments for sergeant will be made soon and a new hire will begin work in the Sheriff’s Department on June 27<sup>th</sup>.
- 6.) Closed Session – None
- 7.) Member J. Perry motioned to adjourn this meeting. Member H. Mumma seconded. Motion carried.

S/ Kerry J. Hirtzel

Kerry H. Hirtzel, Effingham County Clerk

**Building & Grounds - June 15, 2021**

Committee Members Present: Doug McCain, Joe Thoele, Norbert Soltwedel. Committee Member Absent:

Others Present: Sheriff Paul Kuhns, Chief Larry Finfrock, Delaine Donaldson, Lucinda Hart

MINUTES - Minutes from May 11, 2021 meeting were approved. J Thoele/N Soltwedel. Motion carried.

UNFINISHED BUSINESS - Chairman McCain inquired about the food trucks discussed at last month’s meeting. D Ruholl reported she has talked to Sasha with the City of Effingham and 2 food trucks will be on the old Courthouse Parking Lot on Friday, June 18<sup>th</sup> and also on Monday, June 28<sup>th</sup>.

NEW BUSINESS

- Delaine Donaldson - Courthouse Museum – Delaine Donaldson stated in 2009 the Courthouse was in a critical state and it was the intent of his group to preserve it. D Donaldson requested approval to contact a commercial painter to come and paint all the exterior wood work on the outside of the building. The work would begin next spring and take approximately 6 weeks to complete. The cost would be approximately \$75,000.00 which they will raise the funding for it. They would also like to illuminate the clock tower by lighting or other means. J Thoele motioned to send to the full board a recommendation to authorize D Donaldson’s group to hire a commercial painter to paint the exterior wood work and to also illuminate the clock tower, N Soltwedel second. Motion carried.
- Effingham County Chamber of Commerce – Use of parking lot, etc for EffingHam-Jam 2021 – Lucinda Hart from the Chamber requested the use of the parking lot north of the County Building, the Courthouse Museum Parking Lot, electric and water for the Ham-Jam event on July 23<sup>rd</sup> and 24<sup>th</sup>. The parking lots and streets will be closed beginning at 8 AM on the 23<sup>rd</sup>. Sheriff Kuhns stated this is a hardship for the county, his department has to have access to the building. Sheriff Kuhns will talk to the Judge about the parking lot and street closures. Sheriff Kuhns stated it is for 1 day and we will make it work. N Soltwedel expressed his concerns about the event taking business away from the downtown small businesses. J Thoele motioned to send to the full board a recommendation to allow the Chamber the use of the parking lot north of the County Building, Courthouse Museum parking lot, electric and water use for Ham-Jam 2021 on July 23<sup>rd</sup> and 24<sup>th</sup>, N Soltwedel second

GENERAL INFORMATION/PUBLIC COMMENTS

ADJOURNMENT - N Soltwedel motioned and J Thoele seconded that the meeting be adjourned.

Respectfully submitted, Deb Ruholl, County Board Office Administrator

**Tax & Finance – June 17, 2021**

Tax & Finance Committee of the Whole: Rob Arnold, Chairman, Joe Thoele, Vice Chair, Norbert Soltwedel, Jim Niemann, Heather Mumma, Dave Campbell, John Perry, Elizabeth and Doug McCain.

Committee Members Present: Chair Rob Arnold, J. Niemann, D. Campbell (by telephone), E. Huston, D. McCain, N. Soltwedel, H. Mumma, J. Perry were absent.

This meeting called to order by Chair R. Arnold.

1. Member J. Niemann motioned the minutes of the May 13, 2021 meeting of this committee. Member J. Thoele seconded. Motion carried.

2. Unfinished Business - Vehicle Purchase for Animal Control - Member J. Niemann motioned to table this item to the July 15, 2021 meeting of this committee as the vehicle shortage issues has not changed. Member E. Huston seconded. Motion carried.
3. New Business
  - Lake Sara Fireworks Donation – John Richards of the Lake Sara Good Neighbors attended this meeting to ask for a donation to the Lake Sara Fireworks to be held on July 3<sup>rd</sup>. Member J. Thoele motioned to send to the Full Board at its meeting of June 21, 2021 a recommendation to donate \$1,500.00 to the Good Neighbors from the Hotel/Motel tax fund. Member D. McCain seconded. Motion carried.
  - Effingham Noon Rotary Fireworks Donation – Amanda McKay of Effingham Noon Rotary attended this meeting to ask for a donation to the fireworks celebration in the City of Effingham sponsored by Noon Rotary. A letter of request and the levels of sponsorship was submitted. Member D. McCain motioned to send to the Full Board a recommendation to donate \$1,000 from the Hotel/Motel tax fund to the Effingham Noon Rotary for the fireworks celebration. Member J. Niemann seconded. Motion carried.
  - Poss Music Works Donation – A letter of request for a donation of \$5,000 from the Hotel/Motel tax fund has been received from Bill Passalacqua of Poss Music Works. Member J. Niemann motioned to table this request until the July meeting of this committee as Mr. Passalacqua did not attend this meeting and should be able to next month. Member D. McCain seconded. Motion carried.
  - Member J. Niemann motioned to send to the Full Board the recommendation to pass the Personal Property Replacement Tax Resolution as presented. Member J. Thoele seconded. Motion carried.
  - Resolution to Grant Six Month Extension for Audit of the Circuit Clerk Office - Member J. Niemann motioned to send to the Full Board a recommendation to approve the resolution for a six month extension for completion of the annual audit of the Circuit Clerk’s Office as requested by West & Company. Member J. Thoele seconded. Motion carried.
4. Appointments – None
5. General Information / Public Comment
  - Health Department Administrator Jeff Workman along with Emergency Preparedness Coordinator Karen Feldkamp attended this meeting to give an update on the COVID19 issues and response in Effingham County.
  - Board Chair J. Niemann reported that \$3,302,827.50 has been received from the Federal ARPA funds and deposited. The next step is to distribute the money. Chair Niemann also reported he will be attending meetings all day in Springfield, on Monday, June 21, 2021 ahead of the 4:00 p.m. Effingham County Board Meeting.
6. Closed Session – None
7. Member J. Niemann motioned to adjourn this meeting. Member D. McCain seconded. Motion carried.

Respectfully Submitted,

S/ Kerry J. Hirtzel

Kerry J. Hirtzel, Effingham County Clerk

**CLOSED SESSION – None**

**ADJOURN to July 19, 2021 AT 4:00 P.M.**

Motion made by N. Soltwedel seconded by E. Huston to adjourn to Monday, July 19, 2021 at 4:00 P.M. Motion carried.