

**SUMMARY**  
**Effingham County Board Meeting**  
**August 17, 2020**

**ROLL CALL, PLEDGE, PRAYER**

The County Board of Effingham County, Illinois met pursuant to a regular meeting on August 17, 2020 at 4:00 P.M. in the County Board Room, County Building, City of Effingham, State of Illinois. Meeting was called to order by Chairman Niemann.

Roll call was taken with the following Board Members present: Lloyd Foster, Jim Niemann, Heather Mumma, David Campbell, John Perry, Jeff Simpson, Doug McCain, Rob Arnold, and Joe Thoele. Chairman Niemann led the Board in the Pledge of Allegiance and Jim Niemann gave the Prayer.

**COVID - Due to COVID-19 Disaster Suspend Paragraph 19 in Ordinance No. 17-94 allowing Board Members to Remote/Teleconference into Meetings and Vote on Agenda Items**

**AGENDA CONSIDERATIONS** – Member D. Campbell asked that the Policy for Animal Boarding Fees item be removed from the Consent Agenda as Member Heather Mumma has some questions regarding it. Chair J. Niemann moved this subject to Item #5A

**RECOGNIZE PERSONS WHO WISH TO SPEAK ON AGENDA/NON-AGENDA ITEMS - None**

**CONSENT AGENDA ITEMS:**

- **Approve Meeting Minutes – Regular Meeting Regular and Special Meetings**
- **Accept Officers' Monthly Reports**
- **Approve Bills – County Board Per Diem & Expenses**
- **Change Polling Place for Precinct Teutopolis 1for November 3, 2020 General Election and April 6, 2021 Consolidated Election**
- **Resolution Opposing Executive Clemency being granted for Aaron Hyche or James Taylor by Governor J. B. Pritzker, and a Resolution Opposing Parole Being Granted to Aaron Hyche or James Taylor by the Illinois Prison Review Board**
- **Approve Supplemental List of Election Judges**
- **Resolution of Appointments:**
  - **Island Grove Drainage District – Samuel B. Jansen (9/1/2020-9/5/2023)**
  - **Lucas Township Drainage District (9/1/2020-9/5/2023)**
  - **St. Francis Township Drainage District – Dennis Niemerg (9/1/2020 – 9/5/2023)**

Motion made by J. Simpson seconded by D. Campbell to approve the Consent Agenda items. Motion carried.

**POLICY for ANIMAL CONTROL BOARDING FEES**

Member Heather Mumma questioned the boarding fees and whether animals would be euthanized after the 14 days. Members explained this is a policy to limit boarding duration of animals. The fees are being set higher than local shelters so as not to compete and be a last resort. This policy states that disposal of animals is to be “in a manner consistent with the Animal Control Policies and Procedures” which declares Effingham County Animal Control as a no-kill shelter.

Motion made by J. Perry seconded by L. Foster to adopt the amendment to the Animal Control Policies and Procedures regarding boarding fees. Voice vote taken. Member H. Mumma voted no. Motion carried.

**COUNTY BOARD PER DIEM AND EXPENSES – Paid August 28, 2020**

	Per Diem	Mileage		Per Diem	Mileage
Lloyd Foster	\$ 280.00	\$ 0.00	Jeff Simpson	\$ 350.00	65.00
Jim Niemann	1,145.00	0.00	Doug McCain	420.00	111.00
Heather Mumma	140.00	4.00	Robert Arnold	0.00	0.00
David Campbell	700.00	16.00	Joe Thoele	280.00	32.00
John Perry	350.00	0.00	Total:	\$ 3,965.00	\$228.00

**ELECTION – Consider Purchase of Election Equipment**

Member D. Campbell motioned to accept the bid from Election Systems and Software for new voting equipment as recommended by County Clerk Kerry Hirtzel in the amount of \$253,930.00 to be paid from the Capitol Improvement Fund. Member J. Simpson seconded. Motion carried on a roll call vote of 8 Ayes, 0 Nays.

**COVID19 PROCESSOR – Hire COVID19 Processor without Committee Recommendation**

Chair J. Niemann would like to hire a person to process the COVID19 Grant that the County has been awarded. The grant is approximately \$612,000.00 and has to be administered by December 31, 2020. This person would be part-time and the hourly proposed rate of \$15.00 would also be paid for by the grant.

Motion made by J. Simpson seconded by J. Thoele to approve hiring a COVID19 Processor without Committee Recommendation. Voice vote taken. Motion carried.

**RESOLUTION of APPOINTMENT – South Island Drainage District – Joe Thoele (9/1/2020-9/5/2023) Without Committee Recommendation**

Motion made by L. Foster seconded by R. Arnold to approve the appointment of Joe Thoele to the South Island Drainage District without Committee Recommendation.

Voice vote taken. Motion carried.

**COUNTY HIGHWAY – PE Agreement with Charleston Engineering for Union Township Bridge**

Motion made by D. Campbell seconded by R. Arnold to approve the PE Agreement with Charleston Engineering for Union Township Bridge. Voice vote taken. Motion carried.

**ELECTED OFFICIAL REPORTS**

County Clerk Kerry Hirtzel thanked the Board for the purchase of new election equipment which will be utilized as of the April 6, 2021 Consolidated Election. Clerk Hirtzel also reported as of today his office has received 1332 Vote-By-Mail applications.

County Treasurer Paula Miller reported on General Fund Reserve as being comparable to what was received at this time a year ago.

Public Transportation head Phil Toops reported two new buses in the County and they are working with ARC/CSS with routes to transfer their consumers.

**COMMITTEE REPORTS**

Member D. Campbell reported the Revolving Loan Fund has a balance of a little over \$10,000.00. Member R. Arnold announced budget meetings will begin in September.

**Road & Bridge – July 14, 2020**

Committee Members Present: Joe Thoele, Doug McCain and Jeff Simpson. Others present: J. Niemann, Becky Hoopingarner, Bob Westendorf, and Greg Koester. J. Simpson moved and D. McCain seconded to approve June 9, 2020 minutes were unanimous approved. Claims were signed.

Old Business

1. Budget
  - a. 2020 Budget Status – Koester anticipates a \$50,000 surplus this year in the highway fund, partly attributed to cheaper fuel costs and hired assistant three months later.
  - b. Proposed 2021 Budget
    - o Rob Arnold, Tax and Finance Chairman, asking for a 10% cut of expenditures from the County General Fund. Highway Department has its own funding and reimburses the general fund for health insurance and IMRF of highway employees.
    - o For years, highway has been reimbursed County General for health insurance. Also, started reimbursing IMRF this year. Koester has been reviewing MFT policies on other ways to utilize increased MFT funding.
    - o The highway budget may increase as we perform more work for townships.
2. Economic Development Program (EDP) Funding Received for 1100<sup>th</sup> Avenue (Airport Road)- Received notice \$411,994 of EDP funding will be provided for the improvement. County plans to use Rebuild Illinois Grant funds DCEO and TARP funds for the local match of \$333,124.
3. Purchase Additional ROW along Moccasin Road to improve drainage and widen shoulder – reached verbal agreement on purchase price with property owners and Taylor Law is finalizing closing documents.
4. Purchase Boiler Slag for Pavement Preservation – Koester reaching out to previous supplier to obtain approximately \$30,000 of additional boiler. D. McCain moved and J. Simpson seconded to approve Greg in purchasing more boiler slag.

New Business

1. Bishop Township Bridge Aid Petition – Replace pipe along 900<sup>th</sup> Ave. with a 48” arch aluminized pipe and cost approximately \$6,700.00 installed. Township petitioning County bridge funds for 50% of costs. D. McCain moved and J. Simpson seconded to recommend approval to the County Board.
2. Bridge Aid Petition with Shelby County and Fayette County – Koester proposed a 40/30/30 split with Effingham County paying 40% since we have higher E.A.V.
3. Present IDOT Compliance Review Reports of Township Bridge funds, County MFT Funds, and Township MFT Funds – Audit looks good and need to forward to Board meeting. D. McCain moved and J. Simpson seconded to recommend present reports to County Board, unanimous.
4. Status of Maintenance -
  - a. Bridge along 1200<sup>th</sup> Avenue northwest of Altamont completed. Photos distributed.
  - b. Patching completed and oiling started last week.
  - c. Plan to pick up ditcher tomorrow from Perry County
  - d. Mowing the second time around, done spraying and placed pipe for Summit Twp. Detour.
5. Bridge to Replace Low Water Crossing – Koester is looking to replace an existing low water crossing in Union Township with a small bridge using township bridge funds, along with a PE agreement with Charleston Engineering.
6. Miscellaneous – Believe we have everything in for the auditors. Also, committee discussed fee structure and scheduling for ditcher.

D. McCain moved and J. Simpson seconded to adjourn, unanimous.

S/ Greg Koester	08/11/20	S/ Joseph E. Thoele	08/11/20
COUNTY ENGINEER	DATE	CHAIRMAN of ROAD & BRIDGE COMMITTEE	DATE

**911 - July 21, 2020**

Board Members Present: Julie Stephens, Dave Campbell, Dave Mahon, Wayne Rubach, Bob Tutko, Jason McFarland. Absent: Larry Thies, David Budde, Mike DePoister

Others Present: Tina Daniels, Jason Repking, Billie Bales, Greg Sapp

Minutes - D Campbell motioned/W Rubach seconded minutes of the June 16, 2020 meeting were approved as written. Motion carried.

Financial Report & Expenditure Report - A financial report was given by W Rubach showing a June 30, 2020 balance of \$950,186.47 along with an Expenditure Statement for bills to be approved for \$7,052.53. D Mahon motioned/J McFarland seconded to accept the financial & approve expenditure reports. Roll call vote: Approving votes: J McFarland, W Rubach, D Campbell, D Mahon, J Stephens, Disapproving Votes: 0 Absent: L Thies, D Budde, M DePoister. Motion carried.

Committee Reports - Emergency Services Meeting was rescheduled to August 18th at 11:45am due to lack of quorum.

Addressing Reports- Jill Zerrusen - Zerrusen was not in attendance. She was doing State required online training for the new state addressing standards.

System Administrator's Report – Tina Daniels

- Submitted monthly 9-1-1 phone data and CAD data for both PSAP's (see attached).
- T Daniels report is attached

IT Report- Jason Repking

- Submitted monthly report (attached)
- Repking reported that the new Spillman Server has been installed. An issue came up when the new server was installed. It was discovered that the old server needed a license update from 2012 to 2019 so that the new server and back-up server are redundant. D Mahon motioned/W Rubach seconded to approve expenditure of \$1,180.80 for license update for the back-up server. Roll call vote: Approving votes: J McFarland, W Rubach, D Campbell, D Mahon, J Stephens, Disapproving Votes: 0 Absent: L Thies, D Budde, M DePoister) Motion Carried.

Old Business - None reported.

New Business - None reported.

General Information/Public Comments - None reported

Adjourn/Next Meeting - On a motion by D Mahon and seconded by J McFarland the meeting was adjourned to August 18, 2020 at Noon in the 3<sup>rd</sup> Floor County Board Room at the Effingham County Building preceded by the Quarterly Emergency Service Agencies Meeting at 11:45 a.m. Motion carried.

Minutes Submitted by Tina Daniels, 9-1-1 System Administrator

**Airport - August 12, 2020**

Commission Members Present: (Roll Call Taken) Tony Siemer, Jim Niemann, Stan Bahrms, Jeff Simpson, Phil Toops. Others Present: Jerry Tate (Airport Manager), County Engineer Greg Koester

Minutes - J Niemann moved/P Toops seconded to approve the July 1, 2020 minutes as written. Unanimous, Motion Carried.

Correspondence

Review and Approve Bills - J Simpson moved/ J Niemann seconded to approve bills totaling \$6,758.78. Unanimous, Motion carried.

Old Business - High Flight Hangar – to our knowledge, no construction has occurred, nor scheduled even though J Tate reported Michael Wright approached him requesting a 6 month extension on the Lease. G Koester reviewed the ground lease dated July 2019 and noted the lease does not contain a deadline for hangar construction. G Koester suggested sending a letter to Michael Wright, etal notifying HighFlight of the following:

- Given the uncertainty of hangar construction, the county is no longer committed to constructing the taxiway to access the west side of the proposed hangar with that funding to be earmarked to other needs. Furthermore, the state would not allow a project letting for the taxiway until construction is assured.
- County plans to terminate the lease if hangar construction not started within six months.

J Niemann made a motion to send the letter, S Bahrns seconded. Unanimous, Motion carried.

New Business - 2021 Budget – Barring a specific request, G Koester proposed no changes to next year's budget with the exception of improvements. Koester intends to speak to Hanson Engineers later today to get a better estimate for the 2021 improvements budget. Revenues are expected to be the same with no change to farm rent, hangar rent, or fuel sales.

General Information - T Siemer stated Steve Raymond with Effingham Teutopolis News Report would like to do an article on the Airport. T Siemer will set something up.

Adjourn/Next Meeting - J Niemann motioned/P Toops seconded to adjourn the meeting, unanimous. Motion carried.

The next Effingham County Airport Commission meeting will be on Wednesday, September 2, 2020 at 9:00 A.M. at the Effingham County Building 3<sup>rd</sup> Floor Meeting Room.

Minutes submitted by Deb Ruholl, Administrative Aide to Airport Commission

#### **Legislative – August 10, 2020**

Committee Members: Jeff Simpson, Chair, Jim Niemann, Lloyd Foster, Heather Mumma David Campbell, John Perry, Doug McCain, Rob Arnold and Joe Thoele.

Committee Members Present: Jeff Simpson, Chair, Jim Niemann, Lloyd Foster, David Campbell, John Perry, Doug McCain, and Joe Thoele. Heather Mumma and Rob Arnold were absent.

This meeting called to order by Chair J. Simpson.

1. Member J. Niemann motioned to approve the minutes of the July 13, 2020 meeting of this committee. Member L. Foster seconded. Motion carried.
2. Unfinished Business
  - Hosting Agreement – This item had been tabled to the October 14, 2020 meeting of this committee and needs a motion to be able to act on it today. No motion to act was heard, to there is no action. Brian Hates of Landfill 33 suggested this committee discuss this item as he is getting ready to file his application with the State of Illinois and after that filing there can be no negotiation between the County and the Landfill regarding the hosting agreement at this time.
3. New Business
  - Change of Polling Place – Effingham County Clerk Kerry Hirtzel presented a request for a change in the Teutopolis Precinct 1 Polling Place from Teutopolis Village Hall to the Teutopolis American Legion for the upcoming November 3, 2020 General Election and the April 6, 2021 Consolidated Election. This move is asked for because the Village of Teutopolis is replacing the Village Hall and there will be no building to house the polling place. The Teutopolis American Legion is currently used as Teutopolis 3 Polling Place and will accommodate the second precinct for these elections. Member J. Perry motioned to send to the Full Board at its meeting of August 17, 2020 a recommendation for the requested change. Member J. Niemann seconded. Motion carried.
4. Appointments:
  - Island Grove Drainage District – Samuel B. Jansen (9/1/20-9/5/23)
  - Lucas Township Drainage District – Greg Elmore (9/1/20-9/5/23)
  - St. Francis Township Drainage District – Dennis Niemerg (9/1/20-9/5/23)
  - Member J. Thoele motioned to vote on all three of the listed appointees together. Member D. Campbell seconded. Member J. Thoele motioned to send to the Full Board the recommendation for all three appointments listed. Member L. Foster seconded. Motion carried.
5. General Information/General Comments - None
6. Closed Session - None
7. Member J. Perry motioned to adjourn this meeting. Member L. Foster seconded. Motion carried. Motion Carried.

Kerry J. Hirtzel, Effingham County Clerk

#### **Building & Grounds - Cancelled**

#### **Tax & Finance – August 13, 2020**

Committee Members Present: Vice-Chair J. Simpson, L. Foster, J. Niemann, D. Campbell, J. Perry, D. McCain and J. Thoele.

This meeting called to order by Vice - Chair J. Simpson.

1. Member J. Perry motioned to approve the minutes of the July 13, 2020 meeting of this committee. Member L. Foster seconded. Motion carried.
2. Unfinished Business – None
3. New Business
  - Animal Boarding Fees – Member J. Niemann related the need for a policy to control the length of time an animal is boarded with Effingham County Animal Control. He would like the County Board to codify fees and is preparing a resolution to be adopted at the Full Board meeting of August 17, 2020. Member J. Perry motioned to allow the proposed resolution to be discussed at the Full Board meeting. Member D. McCain seconded. Motion carried.
  - Election Equipment Purchase – County Clerk Kerry Hirtzel presented this committee with three proposals for new election equipment as requested in July. Member D. Campbell motioned to send to the Full Board the recommendation of Election Systems & Software as recommended by Clerk Hirtzel. Member J. Niemann seconded. Motion carried. Member J. Perry also asked for a 5-year payment plan from Liberty Voting Systems for consideration.
  - Supplemental List of Election Judges – County Clerk Kerry Hirtzel presented a Supplemental List of Election Judges for the term beginning November 3, 2020 General Election. Member J. Niemann motioned to send to the Full Board for approval the presented list. Member J. Perry seconded. Motion carried.
4. Appointments – None
5. General Information / Public Comment – Member J. Niemann noted he will place on the agenda for the Full Board at its meeting of August 17, 2020 a recommendation to hire a COVID19 Processor who will administer the CARES Act grant that is to be received by the County.
6. Closed Session – None
7. Member J. Perry motioned to adjourn this meeting. Member L. Foster seconded. Motion carried.

Respectfully submitted,

S/ Kerry J. Hirtzel

Kerry J. Hirtzel, Effingham County Clerk

#### **CLOSED SESSION – None**

#### **ADJOURN to September 21, 2020 AT 4:00 P.M.**

Motion made by J. Perry seconded by L. Foster to adjourn to Monday, September 21, 2020 at 4:00 P.M. Motion carried.