

**Effingham County Board Meeting
December 21, 2020**

ROLL CALL, PLEDGE, PRAYER

The County Board of Effingham County, Illinois met pursuant to a regular meeting on December 21, 2020 at 4:00 P.M. in the County Board Room, County Building, City of Effingham, State of Illinois. Meeting was called to order by Chairman Niemann.

Roll call was taken with the following Board Members present: Norbert Soltwedel, Jim Niemann, Heather Mumma (by telephone), David Campbell, John Perry, Elizabeth Huston, Doug McCain, Rob Arnold, and Joe Thoele. Chairman Niemann led the Board in the Pledge of Allegiance and J. Niemann gave the Prayer.

AGENDA CONSIDERATIONS – Member J. Perry asked the appointments for the Ambulance Oversight Committee be removed from the Consent Agenda and voted on separately from the Consent Agenda. Board Chair set the AOC appointments as Agenda #6A

RECOGNIZE PERSONS WHO WISH TO SPEAK ON AGENDA/NON-AGENDA ITEMS – None

RESOLUTION – Honoring Deputy Jeff Suckow

Motion made by D. McCain seconded by R. Arnold to approve the Resolution honoring Jeff Suckow on his 25 years of service with the Sheriff's Office. Motion carried. Resolution read by Sheriff David Mahon.

SHERIFF DAVID MAHON – Present Distinguished Lifesaving Award

Sheriff read and presented the Distinguished Lifesaving Award to Deputy Rob Brown.

CONSENT AGENDA ITEMS:

- **Approve Meeting Minutes – Regular Meeting Regular and Special Meetings**
- **Accept Officers' Monthly Reports**
- **Approve Bills – County Board Per Diem & Expenses**
- **K-9 Search and Rescue and Rescue Memorandum of Understanding**
- **Resolution – Participate in the State's Attorney Appellate Prosecutor for FY21**
- **Intergovernmental Agreement to Utilize Space – Second Floor Co. Bldg. DVA/DoIT**
- **Room Usage for Mary Miller Suite 303 on 3rd floor**
- **Public Transportation – Title 6 Policy for Public Transportation**
- **County Highway –**
 - **West Twp. Bridge Aid Petition**
 - **2021 MFT Budget Resolution for Maintenance**
 - **Resolution Appropriating Funds for the Payment of Co. Engineer's Salary**
 - **Ordinance Authorizing Purchase of Real Property for West Evergreen Ave. Ext. Phase 2, Parcel 39 & 41 John C. Grupe, Douglas D. Grupe, Dale J. Grupe, Sylvia C. Taylor, Elizabeth A. Orié**
 - **Ordinance Authorizing Purchase of Real Property for West Evergreen Ave. Ext. Phase 2, Parcel 40 Joan Epperson, Jean Galloway, & Judy French**

Motion made by J. Perry seconded by D. McCain to approve the Consent Agenda items. Motion carried.

RESOLUTION of APPOINTMENTS – Ambulance Oversight Committee - M. DePoister, D. Murbarger, 1/1/21-12/31/22

Member D. McCain motioned to approve the appointments of Mike DePoister and Debra Murbarger to the Ambulance Oversight Committee. Member R. Arnold seconded. Member J. Perry believes there should be some change in the makeup of the AOC rather than appointing the same persons over and over. Member Perry feels the AOC is not doing their job of oversight since there are a number of zero status calls happening with Abbott Ambulance, the County's emergency ambulance service. R. Arnold noted that the COVID19 has had an impact on the service. Chair J. Niemann noted his concern is missed calls. Member D. Campbell announced a meeting of the 911 Board and the Ambulance Oversight Committee will be held on December 22, 2020 at 4:00 p.m. in the third floor County Board Meeting Room of the County Office Building.

Roll Call vote taken, voting as follows: 4 Aye, 3 Nay. Motion carried. Disapproving votes cast by N. Soltwedel, J. Perry and E. Huston.

COUNTY BOARD PER DIEM AND EXPENSES – Paid

	Per Diem	Mileage		Per Diem	Mileage
Norbert Soltwedel	\$ 350.00	\$ 0.00	Elizabeth Huston	350.00	32.50
Jim Niemann	1,360.00	0.00	Doug McCain	490.00	129.50
Heather Mumma	350.00	0.00	Robert Arnold	0.00	0.00
David Campbell	360.00	12.00	Joe Thoele	420.00	48.00
John Perry	490.00	0.00	Total:	\$ 4,440.00	\$ 222.00

AMEND EFFINGHAM COUNTY ANIMAL CONTROL ORDINANCE (proposed to table)

Motion made by R. Arnold seconded by J. Perry to table the Animal Control Ordinance to the Legislative Committee of the Whole meeting on January 11, 2021. Motion carried.

AMEND ORDINANCE – Salary Schedule for Non-Union Employees for FY2021 without Committee Recommendation

Motion made by D. McCain seconded by D. Campbell to amend the Salary Schedule for Non-Union employees – FY2021.

Roll Call vote taken, voting as follows: 5 Aye, 1 Nay. Motion carried. J. Perry cast disapproving vote, Heather Mumma abstained, was not able to hear.

APPROVE LEGAL NOTICE for COUNTY BOARD MEETINGS/COMMITTEE MEETINGS without Comm. Recommendation

Motion made by R. Arnold seconded by D. McCain to approve the Legal Notice for County Board / Comm. Meetings. Voice vote taken. Motion carried.

DELINQUENT PROPERTY RESOLUTION - #03-11-019-093 without Committee Recommendation

Motion made by R. Arnold seconded by J. Perry to approve the Delinquent Property Resolution for #03-11-019-093. Voice vote taken. Motion carried.

DELINQUENT PROPERTY RESOLUTION - #11-07-035-023 without Committee Recommendation

Motion made by J. Perry seconded by R. Arnold to approve the Delinquent Property Resolution for #11-17-035-023. Voice vote taken. Motion carried.

ELECTED OFFICIAL REPORTS

Sheriff David J. Mahon noted that Deputy Rob Brown responded to a call in August that resulted in Deputy Brown giving a lady the Heimlich Maneuver and saved her life. Sheriff also commended Deputy Jeff Suckow for his work as a School Resource Officer and in the Shop with a Deputy program.

PCOM Phil Toops announced that public transportation has been suspended for the weekends because of low ridership and driver issues.

Coroner Kim Rhodes reported a record number of deaths in the County for November and December with about half of them being attributed to COVID19 in some manner.

Supervisor of Assessments Pan Braun thanked the Board for the gift cards for her staff.

COMMITTEE REPORTS

Member D. Campbell reported Retro Pizza has paid off their loan early and there is a balance in the Revolving Loan Fund of about \$25,000.

Member R. Arnold thanked Chair Niemann and Secretary Deb Ruholl for coordinating the gift cards for employees.

Chair J. Niemann asked member s to remember former Board Member Lloyd Foster as he is not doing well.

Road & Bridge – November 10, 2020

Committee Members Present: Joe Thoele, Doug McCain and Jeff Simpson. Others present: J. Niemann, Bob Westendorf, Becky Hoopingarner and Greg Koester.

J. Simpson moved and D. McCain seconded to approve October 13, 2020 minutes were unanimous approved. Claims were signed.

Old Business

1. 911 Sign Inventory – Koester informed committee that Highway Department submitted our annual invoice for annual inspection repairs/replacements for past 12 months.
2. October COVID related expenses – highway department requesting over \$5,000 of reimbursement due to missed work for the month of October due to COVID.
3. New Oil Distributor – Plan to open up bids for the truck December 4th. Give local dealers an option to bid on it and compare bids to state purchase price. County will maintain the right to reject any and all bids. After we decide on the truck, advertise for bids to place to place an oil distributor on that specific truck.

New Business

1. Bridge Inspections – Mark and Nick started bridge inspections last week, already finding a critical item in Liberty Township along 400th Street. Mark completed his 3-day calibration bridge inspection class.
2. 2021 MFT Planning – Kickoff meeting with township highway commissioners planned this Friday, Nov. 17th followed by individual meetings with each township. Plan to have a January rock letting and April oil letting. This year is different given the increased revenues.
3. Review Preliminary Plat of Mundt Subdivision – Kevin Mundt proposing to subdivide 60 acres into 21 lots located 1.5 miles southwest of Dieterich. Koester recommends approval of preliminary plat so developer can move forward with improvement plans and final plat. D. McCain moved and J. Simpson seconded to approve preliminary plat, unanimous.
4. Authorization for New Credit Cards for Highway Department – Currently use cards from Fifth Third Band requiring Greg’s social security number and have not been user friendly. Becky recommending terminating cards from Fifth Third and get cards issued from Banker’s Bank (through Washington Savings) for Greg Koester, Bob Westendorf, Mark Maxedon, Nick Burrus and Dave Bushue.
J. Simpson moved to authorize borrowing money from Banker’s Bank as requested via credit cards for Greg Koester, Bob Westendorf, Mark Maxedon, Nick Burrus and Dave Bushue. D. McCain seconded, Motion passed unanimously.
5. Bob Westendorf gave a status of maintenance activities –
 - a. Drainage projects – sewing wheat now, then grass this spring
 - b. The track hoe rental proved very productive given great weather and accomplishments
 - c. New ditcher has been working well, even been working overtime to take advantage of weather and waiting list.
 - d. Mowing has been intermittent since we have been busy on improving drainage
 - e. Ordered an additional 500 tons CA-6 from Nelson Trucking for shop stockpile since we were running low.
6. Miscellaneous –
 - a. Waiting on Salt Contract to be executed
 - b. Dave Bushue transitioning will, all things considered. Bob has done well training Dave.
 - c. Several guys have some vacation time to use for January 1st
 - d. Pass out Road & Bridge meeting schedule for 2021

J. Simpson moved and D. McCain seconded to adjourn, unanimous.

<u>S/ Greg Koester</u>	<u>12/15/20</u>	<u>S/ Joseph E. Thoele</u>	<u>12/15/20</u>
COUNTY ENGINEER	DATE	CHAIRMAN of ROAD & BRIDGE COMMITTEE	DATE

Airport - December 2, 2020

Commission Members Present: (Roll Call Taken) Tony Siemer, Jim Niemann, Jeff Simpson, Phil Toops, Stan Bahrns

Others Present: County Engineer Greg Koester, Jerry Tate and City Planner Greg Koester

Minutes - J Niemann moved/J Simpson seconded to approve the November 6, 2020 minutes as written. Unanimous, *Motion Carried*.

Correspondence - G Koester (County) reported all farm rent has been paid or expected to be paid this week.

Review and Approve Bills - J Niemann moved/P Toops seconded to approve bills totaling \$2,278.00. Unanimous, *Motion carried*.

Old Business

- Improvement Programming – G Koester (County) reviewed the options from the TIPs Meeting last month. The runway extension is still the top priority.
Option 1 – Stick with the plan and move T-Hangars to West and mark 4 years of the entitlement monies which can open up other options.
Option 2 – Construct small box hangars to the north if variance granted for building setbacks.
Option 3 – Forget about hangars and focus on Phase 2 of the ramp expansion.
Committee discussed options. Comments included:
G Koester – Available GA funding opens the door to address aging hangars. Effingham is not an airport authority so revenues are limited.
J Tate stated he thinks Option 1 looks the most attractive. The Airport is currently out of hangar space. J Niemann wants to further research bonding options for hangar construction and use GA funds towards the surrounding pavements as described in Option 1 (alternate).
The commission asked J Tate to get some prefabricated hangar estimates for Option 1.
J Niemann made a motion to revise TIP submittal to reflect Option 1 (alternate), J Simpson seconded. Unanimous, *Motion carried.*
- J Tate stated the fuel flow fee waived by the County expired on November 30, 2020. He requested to continue the exemption for an additional 6 months. It will be placed on January's Agenda for discussion/action.

New Business

General Information

Adjourn/Next Meeting - J Simpson motioned/S Bahrns seconded to adjourn the meeting, unanimous. *Motion carried.*

The next Effingham County Airport Commission meeting will be on Wednesday, January 6, 2020 at 9:00 A.M. at the Effingham County Building 3rd Floor Meeting Room.

Minutes submitted by Deb Ruholl, Administrative Aide to Airport Commission

Legislative – December 14, 2020

Committee Members: Dave Campbell, Chair, Jim Niemann, V. Chr., Norbert Soltwedel, Heather Mumma, John Perry, Elizabeth Huston, Doug McCain, Rob Arnold and Joe Thoele.

Committee Members Present: D. Campbell, Chair, Jim Niemann (by Telephone), H. Mumma (by Telephone), J. Perry, E. Huston, Doug McCain, Rob Arnold (by Telephone) and Joe Thoele. This meeting called to order by Chair D. Campbell.

- Member J. Perry motioned to approve the minutes of the November 9, 2020 meeting of this committee. Member D. McCain seconded. Motion carried.
- Unfinished Business – None
- New Business
 - Chris Sutter – Countryside Disposal – Chris Sutter of Countryside Disposal of Shumway attended this meeting to ask for approval of a disposal site and trailer in the County. The site would be at the corner of Route #128 and Moccasin Road (E 1600th Avenue) and would consist of a trailer for storing customer trash pickups and then transporting the trailer to a landfill in DeSoto, Illinois. The EPA is required to give approval for this site by must have County approval first., Chair D. Campbell asked that Mr. Sutter come back for the Thursday, December 17, 2020 meeting of Tax & Finance Committee of the Whole with proposed siting language.
 - Title 6 Public Transportation Policy – Effingham County PCOM Phil Toops asked for approval of the Title 6 Policy for Public Transportation. This is to continue public transportation in the County. Member J. Perry motioned to send to the Full Board a recommendation for approval at its meeting of December 21, 2020. Member D. McCain seconded. Motion carried.
 - K-9 Search and Rescue – Member R. Arnold motioned to send to the Full Board a recommendation for approval of the K-9 Search and Rescue Resolution. Member J. Thoele seconded. Motion carried.
- Appointments – Ambulance Oversight Committee – Member D. McCain motioned to send to the Full Board a recommendation to approve the appointments of Mike DePoister and Debra Murbarger to the Effingham County Ambulance Oversight Committee for the term of December 1, 2020 through December 31, 2022. Member J. Thoele seconded. Motion carried.
- General Information / Public Comment – There was some discussion about the Ambulance Oversight Committee is actually doing their job as some complaints were heard regarding the ambulance service. A joint meeting of the Ambulance Oversight Committee and 911 Board is scheduled for December 22, 2020 at 4:00 p.m. in the County Building.
- Closed Session – None
- Member J. Perry motioned to adjourn this meeting. Member D. McCain Mumma seconded. Motion carried.

S/ Kerry J. Hirtzel

Kerry H. Hirtzel, Effingham County Clerk

911 - December 15, 2020

Board Members Present: Jason McFarland, Wayne Rubach, David Mahon, Larry Thies, Julie Stephens, David Budde. Zoom: Bob Tutko. Absent: Dave Campbell, Mike DePoister

Others Present: Tina Daniels, Jason Repking, Jill Zerrusen, Billie Bales, Greg Sapp (WXEF), Doug McCain, Joe Thoele, Paul Kuhns, Jerrod Estes, Adam & Elizabeth Huston

Minutes - J McFarland motioned/D Budde seconded minutes of the November 17, 2020 meeting were approved as written. *Motion carried.*

Financial Report & Expenditure Report - A financial report was given by W Rubach showing a November 30, 2020 balance of \$1,120,085.54 along with an Expenditure Statement for bills to be approved for \$46,185.86. Rubach stated the expenditure report included our annual Motorola Solutions radio maintenance for \$39,819.55. Rubach reported dissolving the petty cash fund of \$101.00, per the recommendation of Paula Miller, County Treasurer. The cash was added into the Midland States Bank account, leaving a balance now of \$126.00. Rubach reported the FY20 budget ended with \$229,902.82 total operating expenses under budget \$113,616.18. Total contractual expenses were \$398,237.41 under budget \$1,507.59. L Thies motioned/D Mahon seconded to accept the financial & approve expenditure reports. (Roll call vote: Approving votes: J McFarland, W Rubach, D Mahon, L Thies, J Stephens, D Budde, B Tutko); Disapproving votes: 0; Absent: D Campbell, M DePoister). *Motion carried.*

Committee Reports - Nothing reported.

Addressing Reports- Jill Zerrusen

- Submitted monthly report (see attached)
- Zerrusen reported new addresses for Leith & Pleasant Grove Cemeteries for police reporting
- MSAG edits (Banker St cleanup from Watson fire Annexation).
- Address validations
- Mapping – Alias update, added address to map, sent data update for Tina, attended GEOCOMM webinar about maintenance toolbar.

System Administrator's Report – Tina Daniels

- Submitted monthly 9-1-1 phone data and CAD data for both PSAP's (see attached).
- D Mahon motioned/L Thies seconded to extend StarCom to the EPD's training room for addition of Emergency Dispatch position, in case of emergencies, for \$1,336.64. (Roll call vote: Approving votes: J McFarland, W Rubach, D Mahon, L Thies, J Stephens, D Budde, B Tutko); Disapproving votes: 0; Absent: D Campbell, M DePoister). **Motion carried.**
T Daniels said it could be used, for example, for a Covid isolated room for someone needing to work during quarantine.
- D Mahon motioned/J McFarland seconded to add Lakeside Ambulance radio frequency in dispatch consoles. Lakeside will pay for this. T-C's will then be able to page out to them, on consoles, during status "0". Voice Vote: 7-0. **Motion carried.**
- 911 logo contest for the County/City Dispatchers
- Daniels attended the 911 State Administrator's call on November 19. There is continued discussion of Reclassifying T-C's as 1st Responders. They would like to see this in the statutes, which expires in a year.
- Daniels attended the APCO General Membership meeting on December 10. The virtual IPSTA Conference this year was the highest attendance ever. APCO is tentatively planning their annual leadership symposium for next year. Effingham Symposium is scheduled for May 12th & 13th.

IT Report- Jason Repking

- Submitted monthly report (attached)
- Preventive Daily Maintenance/Monitoring
- Updates - Server, Spillman, Website, JIMAS
- Issues – Spreadsheet, Login, ER Interface, Mobile IM

Old Business - Web Page Follow-up – The Sheriff has given Jason Repking permission to link the 911 web page to the Sheriff's page on the County's website. J McFarland said Billie Bales could send an email asking the IT/City Council if it's ok to link to the City's web page. The Police Department does not have a separate page.

New Business - D Mahon motioned/W Rubach seconded to table the release of all closed session minutes through November 30, 2020 to the January 19, 2021 911 meeting, in order to give Julie Stephens more time to review the minutes. Voice vote: 7-0. **Motion carried.**

General Information/Public Comments - None reported.

Adjourn/Next Meeting - On a motion by J McFarland and seconded by W Rubach the meeting was adjourned to January 19, 2021 at Noon preceded by the Quarterly Emergency Service Agencies Meeting at 11:45 a.m. in the 3rd Floor County Board Room at the Effingham County Building. **Motion carried.**

Minutes Submitted by Joyce Worman, 9-1-1 Administrative Aide

Building & Grounds- Cancelled

Tax & Finance – December 17, 2020

Committee Members Present: Chair-Rob Arnold, (by telephone, Vice-Chair J. Thoele, N. Soltwedel, J. Niemann, (by telephone), H. Mumma (by telephone), D. Campbell, J. Perry, E. Huston and D. McCain.

This meeting called to order by Vice Chair J. Thoele.

1. Member D. Campbell motioned to approve the minutes of the November 12, 2020 meeting of this committee. Member D. McCain seconded. Motion carried.
2. Unfinished Business – Chris Sutter – Countryside Sanitation – Chris Sutter addressed this committee regarding the use of a transfer trailer in Effingham County. Mr. Sutter has a site, distributed paperwork describing the trailer, and presented an application for the ILEPA. The ILEPA requires County Board approval of the site and the trailer before they will approve. Member D. Campbell will take the information to State's Attorney Bryan Kibler for review.
3. New Business
 - Amend FY21 Salary Schedule Ordinance – Member D. Campbell motioned to send to the Full Board at its meeting of December 21, 2020 a recommendation to amend the FY2021 Salary Schedule with the change in the Probation Chief Managing Officer's salary. Chief Managing Officer Cheryl Meyers explained the change as being made by the Chief Circuit Judge and the County is reimbursed for the majority of this salary. Member J. Niemann seconded. Motion carried.
 - State's Attorney Appellate Prosecutor Resolution – Member J. Niemann motioned to send to the Full Board a recommendation to approve the State's Attorney Appellate Prosecutor Resolution for FY21. Member R. Arnold seconded. Motion carried.
4. Appointments - NONE
5. General Information / Public Comment - None
6. Closed Session – None
7. Member J. Perry motioned to adjourn this meeting. Member D. McCain seconded. Motion carried.

Respectfully submitted,

S/ Kerry J. Hirtzel

Kerry J. Hirtzel, Effingham County Clerk

CLOSED SESSION – None

ADJOURN to January 19, 2021 AT 4:00 P.M.

Motion made by J. Perry seconded by D. McCain to adjourn to Tuesday, January 19, 2021 at 4:00 P.M. Motion carried.