

# OFFICE OF SHERIFF, EFFINGHAM COUNTY

OFFICE ADDRESS:  
101 N. FOURTH STREET  
SUITE 101  
EFFINGHAM, IL 62401



CONTACT INFORMATION:  
PHONE: (217) 342-2101  
FAX: (217) 342-2213  
SHERIFFMAHON@CO.EFFINGHAM.IL.US

**SHERIFF DAVID J. MAHON**  
**INTEGRITY • SERVICE • PROFESSIONALISM**

May 7<sup>th</sup>, 2020

## **CHANGES TO THE EFFINGHAM COUNTY SHERIFF'S OFFICE** **TRAFFIC CRASH REPORT PROCEDURES**

To Whom It May Concern,

On May 1<sup>st</sup>, 2020 the Effingham County Sheriff's Office has partnered with Carfax, Inc. to provide a more efficient, electronic method for the retrieval of traffic crash reports. The change in this procedure was to streamline internal handling of traffic crash reports and to efficiently provide a portal for traffic crash report requestors. Below, we outline the change in procedures for future use. This new procedure applies to all traffic crash reports which have occurred AFTER APRIL 1, 2020. For traffic crash reports PRIOR TO APRIL 1, 2020, requestors are asked to contact the Sheriff's Office Records Division for copies of these reports. This change only applies to traffic crash investigations handled by the Effingham County Sheriff's Office. NOTE: Traffic crash reports may take seven (7) to fourteen (14) days to post to the website.

If the traffic crash you are requesting was handled by another police agency operating in Effingham County, you are required to contact them for instructions on how to obtain a copy of the police report. Examples of other police agencies operating in Effingham County: the Illinois State Police, the Effingham Police Department, the Altamont Police Department and the Teutopolis Police Department.

Members of the public, attorneys, insurance companies and occasional requestors of traffic crash reports are now required to visit [www.crashdocs.org](http://www.crashdocs.org) to obtain a copy of a traffic crash report which occurred after April 1, 2020. The portal offers different options for one-time requestors, insurance companies and attorneys. After you choose your options in the portal, you will be required to enter the date of the crash, name(s) of the party(ies) involved and provide a method of payment for the five-dollar (\$5) processing fee. After you complete your search and payment, the accident report you have requested will be delivered to you in a Portable Document Format (PDF).

For those requestors requiring bulk requests or more frequent access to traffic crash reports, we encourage you to email Carfax, Inc. at [crashreports@carfax.com](mailto:crashreports@carfax.com) to setup an account. Should you experience problems with the above-mentioned website, the email address above will also assist you with any issues with the website. The Effingham County Sheriff's Office is unable to assist you with bulk account setups or technical errors with the website.

Respectfully,

Detective Sergeant Darin Deters  
Records Section Supervisor  
Effingham County Sheriff's Office

Frances Arnold – FOIA Officer  
Records Custodian  
Effingham County Sheriff's Office